

Lake Shore Music Studio

1460 N. Sandburg Terrace Chicago, IL 60610 (312) 335-8426

Policy Statement

1. Tuition and fees for The Lake Shore Music Studio cover a complete educational program including lessons, parent meetings, parties, open classes, recitals, and teacher preparation time. No make ups are scheduled for lessons missed by students; however a student may visit an alternative class that week if one is available and at the discretion of the teacher.

It is expected that attendance will be a priority in the student's schedule. If a student misses a lesson due to illness, the student is encouraged to call the Studio or a class partner to find out the practice assignment for the week. An advance phone call to the Studio is appreciated in the event of an absence.

2. In the event a lesson is canceled by an instructor due to illness or professional seminar, etc., the class will be rescheduled or students will be directed to an alternative class to visit that week.

3. A regular practice schedule is vitally important to the success of each student. Daily practice forms must be properly filled out and signed by the parent each week. Adult students assume a responsibility to maintain a practice routine appropriate to keeping up with the class syllabus.

4. Parent meetings and open classes are a part of the curriculum; parents are expected to attend.

5. Students are expected to be prompt, to come prepared with all books and materials required for the lesson, and to maintain an attitude of readiness to learn and respect for property, instructor, materials, and fellow students. It is appreciated if students wash their hands before attending the lesson.

6. It is understood that the student's commitment extends to the entire duration of the term. This is for the benefit of all students, who are grouped specifically into the most appropriate learning situations for all. Careful consideration must be given to the ability to carry out this obligation, prior to enrollment. NO REFUNDS will be given after the first week of any semester has begun.

7. Parents or transportation providers must see that students enter the Studio and make contact with the instructor. DO NOT DROP YOUR CHILDREN OFF ON THE CORNER: should an emergency prevent the studio from being open, there will be no place for them to go. The Lake Shore Music Studio is not a daycare center, school or baby sitting service. Parents of small children are encouraged to stay on or near the premises during their child's lesson.

I have read and understand the above policy statement for The Lake Shore Music Studio and upon payment of registration am obliged to fulfill the full a commitment of one semester as outlined in the brochure, both financially, and in regard to attendance and student practice requirements.

Parent Signature _____ Date _____

REGISTRATION FORM

STUDENT NAME _____ BIRTHDAY _____

PARENTS' NAMES _____

ADDRESS _____
Street City Zip

TELEPHONE Home _____ Work _____ Cell _____

Email _____ @ _____

CLASS DESIRED _____

Return with \$50 deposit made payable to: **The Lake Shore Music Studio** LSMSPiano@aol.com
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