

# The Lake Shore Music Studio

1460 N. Sandburg Terrace Chicago, IL 60610 (312) 335-8426

## Policy Statement

1. Tuition and fees for The Lake Shore Music Studio cover a complete educational program including lessons, recitals, books and materials, teacher preparation and professional development time, as well as studio operational expenses. **A student's lesson time is a reservation for that time on a regular basis for the duration of the term. No make ups are scheduled for lessons missed by students.** Please do not come sick to class. If a student is unable to attend, an opportunity to attend online will usually be available.

It is expected that attendance will be a priority in the student's schedule. If a student misses a lesson due to illness, the student is encouraged to contact the instructor or a class partner to find out the practice plan for the week. An advance phone call to the Studio is appreciated in the event of an absence.

2. In the event a lesson is canceled by an instructor due to illness or professional seminar, etc., the class will be rescheduled or students will be directed to an alternative class to visit that week.

3. A regular practice schedule is vitally important to the success of each student. Parents are encouraged to consult with students regarding daily practice forms and weekly goals.

5. Students are expected to be prompt, to come prepared with all books and materials required for the lesson, and to maintain an attitude of readiness to learn and respect for property, instructor, materials, and fellow students. Students will be asked to wash their hands before attending or upon arrival at the lesson.

6. It is understood that the student's commitment extends to the entire duration of the term. This is for the benefit of all students, who are grouped specifically into the most appropriate learning situations for all. **NO REFUNDS** will be given.

7. Parents or transportation providers must see that students enter the Studio and make contact with the instructor. **DO NOT DROP YOUR CHILDREN OFF WITHOUT VERIFYING THEIR ENTRANCE INTO THE STUDIO.** Should an emergency prevent the studio from being open, there will be no place for them to go. The Lake Shore Music Studio is not a daycare center, school or baby sitting service. Parents of small children are encouraged to stay on or near the premises during their child's lesson.

**Photo Release: I agree to allow The Lake Shore Music Studio to take photographs/video/recordings of me or my child during lessons, recitals, or studio events for archival purposes and studio promotional use. My signature signifies my consent to post such items publicly.**

**I have read and understand the above policy statement for The Lake Shore Music Studio and upon payment of registration am obliged to fulfill the full financial commitment of the term.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

### REGISTRATION FORM

STUDENT NAME \_\_\_\_\_ BIRTHDAY \_\_\_\_\_

PARENTS' NAMES \_\_\_\_\_

ADDRESS \_\_\_\_\_

Street

City

Zip

TELEPHONE Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_ @ \_\_\_\_\_

CLASS DESIRED \_\_\_\_\_

Return with \$50 deposit made payable to: **The Lake Shore Music Studio** 1460 N. Sandburg Terrace Chicago, IL 60610  
(312) 335-8426